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GST No. : 24AADCN5937D1ZM

NOVATEOR RESEARCH LABORATORIES LIMITED

(Innovative Cosmetic and Pharma Products)

Date: 1st October, 2022

To,
Department of Corporate Services
BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai - 400 001

(Script Code: 542771)

Dear Sir/Madam,

Subject: Summary of Proceedings of the 11th Annual General Meeting of the company held at Registered office of the company at 1026, Dev Atelier, Opp. Dev Aurum, Anandnagar Cross Road, 100 Feet Ring Road, Prahladnagar, Ahmedabad- 380015, Gujarat, India on 30th September, 2022

Ref: Compliance to Regulation 30 read with Part A of Schedule III of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Please find enclosed herewith summary of proceedings of the 11th Annual General Meeting of the Company held on Friday, 30th September, 2022 at 11:00 A.M. at registered office of the company at 1026, Dev Atelier, Opp. Dev Aurum, Anandnagar Cross Road, 100 Feet Ring Road, Prahladnagar, Ahmedabad- 380015, Gujarat, India.

Please take same on your record and oblige.

Thanking you,

Yours faithfully,

For, NOVATEOR RESEARCH LABORATORIES LIMITED

Digitally signed
by NAVDEEP
SUBHASHB
MEHTA
Date: 2022.10.01
12:14:47 +05'30'

NAVDEEP MEHTA
Managing Director
DIN: 03441623

• **Reg. Office:**
1026 - Dev Atelier, Opp. Dev Aurum, Nr. Anand Nagar Circle,
Prahlad Nagar, Ahmedabad, Gujarat - 380015
Contact Detail
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**NOVATEOR RESEARCH LABORATORIES LIMITED**

(Innovative Cosmetic and Pharma Products)

SUMMARY OF THE PROCEEDING OF 11TH AGM OF THE COMPANY

The 11th Annual General Meeting of the Company was held on Friday, 30th September, 2022 at registered office of the company at 1026, Dev Atelier, Opp. Dev Aurum, Anandnagar Cross Road, 100 Feet Ring Road, Prahladnagar, Ahmedabad- 380015, Gujarat, india. The meeting commenced at 11:00 A.M. and concluded at 12:30 P.M.

Mr. Navdeep Mehta, Chairman of the company chaired the meeting. After welcoming all the members present in the Meeting, Company Secretary introduced Board members, All the directors, Statutory Auditor, Secretarial Auditor of the Company attended the meeting.

The requisite quorum being present, with permission of the Chairman, Company Secretary called the meeting in order and commenced the proceedings of the meeting.

The Company Secretary, provided general instructions to the members regarding Voting during the Meeting through Postal Paper by members and Proxy appointed by the members.

She informed the Members that the Statutory Registers and other documents, as statutorily required to be made available for inspection during the business hours of the company.

Thereafter, the Notice and the Board's Report and Audit Report were taken as read. Thereafter the Company Secretary took up the following Eight resolutions as set forth in the Notice convening the 11th Annual General Meeting.

ORDINARY BUSINESS

AGENDA NO. 1: TO ADOPT THE FINANCIAL STATEMENTS OF THE COMPANY INCLUDING THE AUDITED BALANCE SHEET AS ON MARCH 31, 2022, THE STATEMENT OF PROFIT AND LOSS AND THE CASH FLOW STATEMENT FOR THE YEAR END ON THAT DATE AND THE REPORTS OF THE BOARD OF DIRECTORS AND THE AUDITOR OF THE COMPANY. (ORDINARY RESOLUTION)

AGENDA NO. 2: TO REAPPOINT A DIRECTOR MRS. TEJAL NAVDEEP MEHTA (DIN: 03441577), WHO RETIRES BY ROTATION BEING ELIGIBLE, OFFERS HIMSELF FOR REAPPOINTMENT. (ORDINARY RESOLUTION)

• Reg. Office:

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AGENTA NO. 3: TO APPOINT M/S V.J. MARU & ASSOCIATES (FIRM REGISTRATION NO. 0134788W), CHARTERED ACCOUNTANTS BE AND IS HEREBY APPOINTED AS THE STATUTORY AUDITOR OF THE COMPANY TO HOLD OFFICE FOR A PERIOD OF THREE YEAR FROM THE CONCLUSION OF 11TH (ELEVENTH) ANNUAL GENERAL MEETING OF THE COMPANY TILL THE CONCLUSION OF NEXT I.E. 14TH (FOURTEENTH) ANNUAL GENERAL MEETING OF THE COMPANY ON SUCH REMUNERATION AS MAY BE DETERMINED BY THE BOARD OF DIRECTORS OF THE COMPANY. **(ORDINARY RESOLUTION)**

SPECIAL BUSINESSES

AGENTA NO. 4: TO APPOINT MR. JITIN JAYSUKH DOSHI (HAVING DIN: 07325340) AS A NON-EXECUTIVE DIRECTOR OF THE COMPANY FOR 5 (FIVE) YEARS FROM THIS (11TH) AGM TO 16TH AGM OF THE COMPANY WHOSE OFFICE SHALL BE LIABLE TO RETIRE BY ROTATION PURSUANT TO THE PROVISIONS OF SECTION 149, 152 AND OTHER APPLICABLE PROVISIONS, IF ANY, OF THE COMPANIES ACT, 2013 ("THE ACT") AND APPLICABLE RULES MADE THEREUNDER. **(ORDINARY RESOLUTION)**

AGENTA NO. 5: TO AUTHORISE THE BOARD OF DIRECTORS OF THE COMPANY TO ENTER INTO RELATED PARTY TRANSCATIONS WITH MR. NAVDEEP MEHTA UPTO A MAXIMUM AGGREGATE VALUE OF 30 LACS FOR THE FINANCIAL YEAR 2022-23 PURSUANT TO SECTION 188 OF THE COMPANIES ACT, 2013 AND RULES MADE THEREUNDER. **(ORDINARY RESOLUTION)**

AGENTA NO. 6: TO AUTHORISE THE BOARD OF DIRECTORS OF THE COMPANY TO ENTER INTO RELATED PARTY TRANSCATIONS WITH MRS. TEJAL NAVDEEP MEHTA UPTO A MAXIMUM AGGREGATE VALUE OF 30 LACS FOR THE FINANCIAL YEAR 2022-23 PURSUANT TO SECTION 188 OF THE COMPANIES ACT, 2013 AND RULES MADE THEREUNDER. **(ORDINARY RESOLUTION)**

AGENTA NO. 7: TO AUTHORISE THE BOARD OF DIRECTORS OF THE COMPANY TO ENTER INTO RELATED PARTY TRANSCATIONS WITH MRS. JYOTIBEN SUBHASHCHANDRA MEHTA FOR RS. 2,40,000 P.A. AS RENT PAID FOR THE REGISTERED OFFICE OF THE COMPANY FOR THE 5 YEARS STRATING FROM 1ST SEPTEMBER, 2022 PURSUANT TO SECTION 188 OF THE COMPANIES ACT, 2013 AND RULES MADE THEREUNDER. **(ORDINARY RESOLUTION)**

AGENDA NO. 8: TO AUTHORISE THE BOARD OF DIRECTORS OF THE COMPANY IN SUPERSESSION OF THE EARLIER RESOLUTION PASSED AT THE 10TH ANNUAL GENERAL MEETING OF THE COMPANY; TO CREATE, OFFER, ISSUE AND ALLOT EQUITY SHARES OF THE COMPANY ON RIGHTS BASIS/PREFERENTIAL BASIS IN THE AGGREGATE AMOUNT OF UP TO RS. 3,50,00,000 (RUPEES THREE CRORES FIFTY LAKHS ONLY), IN ONE OR MORE TRANCHES ON PRIVATE PLACEMENT/RIGHTS BASIS DURING THE F.Y. 2022- 2024 TO THE ELIGIBLE INVESTORS/SHAREHOLDERS OF THE COMPANY PURSUANT TO SECTION 42, 71 AND OTHER PROVISIONS OF THE COMPANIES ACT, 2013 AND RULES MADE THEREUNDER. **(SPECIAL RESOLUTION)**

After passing of all the agenda items, Company Secretary thanked the members present and declared the meeting as concluded.

Thanking you,

Yours faithfully,

For, NOVATEOR RESEARCH LABORATORIES LIMITED

NAVDEEP Digitally signed
SUBHASH by NAVDEEP
BHAI SUBHASHBHAI
MEHTA MEHTA
Date: 2022.10.01
12:15:10 +05'30'

NAVDEEP MEHTA
Managing Director
DIN: 03441623

Note: The Company will separately disclose voting results as required under regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.